

**ENCIRCA DOMAIN RESTORE AUTHORIZATION FORM**

As of the date of receipt of this request, if the domain is expired, or in the Redemption Grace Period\* (RGP) at the registry, it may be restored. EnCirca shall, per your request, renew and where appropriate, issue a RESTORE request with the registry, for the fee of \$99 for the Generic top-level domains Except the RESTORE fee is \$149 for .travel and .jobs domain names and \$199 for third-level .pro domain names. This fee includes the registry restore fees and the cost of a one year renewal. Therefore, your domain will be restored and shall be renewed by one year from the original expiration date.

If you would like EnCirca to restore your domain please complete the following:

1. Print and Fill out the form below.
2. Fax the completed form with credit card details to 1.781.823.8911, or
3. Mail the form the completed form so that it arrives before the end of the RGP (with check or money order) to:

**EnCirca, Inc.**  
**400 West Cummings Park, Suite 1725-307**  
**Woburn, MA 01801 USA**

PLEASE PROVIDE THE FOLLOWING INFORMATION

Payment Method:         Check                                 Money Order                                 Credit Card

Domain Name: \_\_\_\_\_

**Registrant Information:**

**Full Name** \_\_\_\_\_  
**Street Address** \_\_\_\_\_  
**City** \_\_\_\_\_  
**State** \_\_\_\_\_  
**Postal Code** \_\_\_\_\_  
**Country** \_\_\_\_\_  
**Email Address** \_\_\_\_\_

**Billing Information (if paying by credit card):**

**Full Name on card** \_\_\_\_\_  
**Street Address:** \_\_\_\_\_  
**City:** \_\_\_\_\_  
**State:** \_\_\_\_\_  
**Postal Code:** \_\_\_\_\_  
**Country:** \_\_\_\_\_  
**Email Address** \_\_\_\_\_  
**Credit Card Number:** \_\_\_\_\_  
**Expiration Date:** \_\_\_\_\_  
**Card Security Code** \_\_\_\_\_

Authorization:

I \_\_\_\_\_ authorize EnCirca to charge my credit card \_\_\_\_\_  
( \$99.00, \$149.00 or \$199 depending on type of TLD being restored) for the Restore and Renewal of my domain name listed above. Please allow 2 business days to process.

Legible Signature \_\_\_\_\_ Valid Email \_\_\_\_\_

**YOU MUST ATTACH A PHOTO ID AND CREDIT CARD STATEMENT FOR THE BILLING INFORMATION.**

\*Redemption Grace Period Defined:

A thirty day period after a domain has expired and been deleted from our database; deletion occurs anywhere from 1 to 45 days after expiration. During the Redemption Grace Period, a domain is frozen in our database and cannot be accessed by any party, including us, for use, renewal, registration, or transfer. Furthermore, the web site and email attached to a domain name will not function during the "Redemption Grace Period." Once the thirty-day "Redemption Grace Period" has expired, the domain is once again available for registration and use (by any party), after a five-day registry hold. The Registrant can retrieve a domain name out of the Redemption Grace Period ONLY by paying a fee through us to the appropriate registry. We cannot guarantee the Restore request will be processed successfully if it arrives to us missing the supporting documents required by this form, or if requested with less than 2 business days left on the RGP.